

2010 CONTRACTOR REGISTRATION

Registration is required of all contractors performing work or providing services covered by the Building Code.

Please submit the following items to the Brunswick Building Department at 4095 Center Rd.

1. Registration form
 - a. New Contractors –Completed Business Registration form.
 - b. Renewals - The City will no longer be mailing out renewal applications. Please call the Building Department to obtain a renewal form.
2. Indemnification Bond A bond in the amount of **\$25,000** to guarantee full and faithful compliance with all provisions of the City’s Building and Housing Code, ordinances of the City and/or rules and regulations, binding the surety thereon to correct or abate any violation of them. **A standard bonding company form may be used.**
3. Liability Insurance, naming the City of Brunswick as Certificate Holder.
4. State Certification for Electrical, HVAC, Plumbing, Automatic Sprinklers and Fire Protection, and Alarm Systems, if applicable.
5. Fee: Submit an annual fee of **\$125** made payable to the City of Brunswick. ***If you would like a receipt and a copy of your certificate, please include a self-addressed, stamped envelope.**

All contractors and subcontractors must be registered prior to the issuance of a permit. Contractors who begin work in the city without first registering may be subject to a stop work order and court citation. The fine for this offense is considered to be a first-degree misdemeanor with a daily penalty of up to \$1000 and 6 months in jail.

All contractors (whether engaged as a prime or subcontractor) must fully comply with all applicable city, state and federal codes including, but not limited to; worker’s compensation laws, unemployment compensation laws, (whether state and/or federal), all applicable withholding taxes for employees, and applicable permit fees. Failure to so comply may result in fine and/or imprisonment as otherwise provided by law as well as revocation of registration.

Registrations expire December 31st.

Current Codes: 2006 Ohio Residential Code
 2007 Ohio Building Code
 2008 National Electrical Code

Inspection Requests:

Inspection requests can be called in during business hours or faxed 24/7 to 330-273-8036. We trust that this is a convenience to you. Be sure to include all of the pertinent data including cell phone numbers.